

SPS Joint Loss Management Committee
May 2, 2013 MEETING MINUTES

Members:

Tim McGinley	Caroline Bergeron
Nate Riggs	Rick Snow
John Bassi	Kurt Ellison
Scott Betournay	Luke Bates
Miranda MacMillan	Lawre Goodnow
Ben Jorgensen	

1. Committee reviewed and accepted minutes from the March 2013 meeting.
2. Committee reviewed and discussed past 2 month accidents/injuries.
 - Maintenance employee - Walking down rear stairs to AFC basement, caught foot on step and slid on snow. Twisted right knee. MVOH visit, no restrictions, no lost time.
 - Business office employee - Walking down the stairs to parking lot, slipped on second or third stair and slid down next six steps. No lost time.
 - CLC employee - Walking down stairs of bus. Stairs were slippery and her feet slipped from under her and she landed on her back on the stairs. Report only.
 - Grounds employee - Twisted back wrong way when he was raking. MVOH visit resulted in modified duty.
 - Faculty member - Employee was operating outboard motor while coaching crew. The engine struck an obstacle. He went to put the bails down. The latch released and caught his finger resulting in laceration. Trip to ER resulted in several stitches.
3. Committee, led by Lawre, discussed the training provided by Tony Jones of Maine Mutual Insurance Company. Well received and good information presented. Staff interested in stretching program.
4. Committee discussed the pending smoke free campus effective July 1 and any assistance available to staff who may find the prohibition difficult. Concord Hospital EAP may be an option.
5. Reminder to all that health benefits sign up is forthcoming, May 24.
6. Brief discussion regarding upcoming or completed safety initiatives –
 1. EPA training for Trades staff August 1.
 2. Pandemic Plan review
 3. Active Shooter training
 4. March 14 Facilities Training